

FAMILY NAME: _____

TRINITAS STUDY CENTER

Application for Admission
2016-17 Academic Year

Application Process:

1. Submit a completed application with \$30.00 (per family) application fee by May 26. After May 26, 2016, the application fee is \$60 per family.
2. If a new family, an interview will be scheduled (both parents and student(s)) with GCCA Personnel Committee. They will then notify family of decision to accept/decline admission based on the application and interview.
3. Sign & return tuition agreement by July 1 to the Trinitas Study Center office (or GCCA) to finalize enrollment.

Student Home Address: _____ **City/State/Zip** _____

Family Email (THIS WILL BE USED FREQUENTLY & isn't shared): _____

Home School District _____

Student #1:	Nickname:	Birthdate:
School Last Year:	Grade Entering:	Email (for reminders):

Student #2:	Nickname:	Birthdate:
School Last Year:	Grade Entering:	Email (for reminders):

Father:	Daytime Phone:
Address: (if different from student)	Cell Phone:

Mother:	Daytime Phone:
Address: (if different from student)	Cell Phone:

Parents are: Married ___ Separated ___ Divorced ___ Widowed ___ Never Married ___

Students live with: Both Parents ___ Father ___ Mother ___ Guardian ___

Names of other children	Grade	School Attending
_____	_____	_____
_____	_____	_____
_____	_____	_____

STUDENT EDUCATIONAL BACKGROUND

Complete a page for each student applying

Student Name: _____

Schools/Grades attended: _____

Home education: Grades completed: _____

 Curricula used: _____

Comment on the strengths and weaknesses of the student's previous education program(s): _____

Briefly assess the student's learning experience: _____

Please assess the student's:

Learning style _____

Reading level _____

Special gifts/challenges _____

Student's personal information:

Activities he/she participates in (athletics, recreation, arts, volunteer, etc.) _____

Interests/hobbies/pastimes/etc. _____

Other:

Please include any other information you think would be necessary or helpful to your child's care while in class (allergies, learning disabilities, behavior problems, etc.). Trinitas Study Center is not equipped to educate students with serious emotional, physical, or learning disabilities. (Use a separate sheet of paper if necessary.)

Learning Disabilities

Trinitas Study Center is not equipped or staffed to accommodate students with learning disabilities or with those who are having trouble with emotional or behavioral problems. For your child's best interest, please be candid when you answer the following questions. Please answer this section for each child who is applying for admission. A "yes" answer does not mean that the student will be immediately disqualified for admission. Further elaboration on your answers may be requested during the interview with the Personnel Committee. Please use a separate sheet of paper for additional children.

STUDENT NAMES 1. _____ 2. _____

	1.			2.	
	YES	NO		YES	NO
1. Does your child have any learning disorders?					
2. Have you been told that your child is gifted?					
3. Was your child enrolled in an accelerated learning program?					
4. Has the student ever been examined or treated by a counselor/doctor/psychiatrist for hyperactivity or attention-deficit disorder?					
5. Has the student ever seen a counselor/doctor/psychiatrist for any type of social, behavioral or mental problems?					
6. Has the student ever been referred for testing or placed in a special program?					
7. Has the student ever been suspended by or expelled from a school?					
8. Do you suspect or have you been told that your child may have dyslexia?					

_____ Signature of Father/Guardian	_____ Date	_____ Signature of Mother/Guardian	_____ Date
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Family Information

CHURCH:

Church Attending: _____

Pastor's Name: _____

Pastor's Phone Number: _____

Pastor's Address: _____

TESTIMONY

Please give a brief summary of your personal testimony:

Father: _____

Mother: _____

SIGNATURES

We (I) hereby certify that all the foregoing information is accurate and true as of the date below. We (I) have signed the attached Statement of Faith representing that we (I) believe in and agree to the applicant(s) being educated based on the Statement of Faith. We (I) have carefully considered participation of our child/children in the Trinitas Study Center. As parents (legal guardians), we (I) certify that we (I) support the philosophy of Trinitas, and we (I) agree to require the applicant as well as ourselves to abide by all programs, academic/disciplinary rules, and regulations outlined by Trinitas in the *Family Handbook* and other written materials. We understand that admission to Trinitas is solely at the discretion of the board members who operate the Study Center and that such admission may be terminated at any time.

Signature of Father/Guardian

Date

Signature of Mother/Guardian

Date

**TRINITAS STUDY CENTER
STATEMENT OF FAITH**

The following is the foundation of beliefs on which Trinitas is based. These beliefs also are the key elements of Protestant Christianity that will be unapologetically taught in various ways through all grade levels. The substance of these statements will be considered to be primary doctrine in the Study Center. Secondary or divisive doctrines and issues will not be presented as primary doctrine. When these types of doctrinal issues arise, they will be referred back to the family and local churches for final authority. (see Secondary Doctrine Policy on page 7)

We believe... the Bible alone to be the Word of God, the ultimate and infallible authority for faith and practice.

We believe... that there is one God, eternally existent in three Persons: Father, Son, and Holy Spirit. He is omnipotent, omniscient, and omnipresent.

We believe... in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

We believe... that, for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.

We believe... that salvation is by grace through faith alone.

We believe... that faith without works is dead.

We believe... in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.

We believe... in the resurrection of both the saved and the lost: they that are saved to the resurrection of life, and they that are lost to the resurrection of damnation.

We believe... in the spiritual unity of all believers in our Lord Jesus Christ.

We (I) acknowledge and agree that all classes offered by the Trinitas Study Center will be taught in a manner consistent with Trinitas' Statement of Faith.

Signature of Father/Guardian

Date

Signature of Mother/Guardian

Date

(Both parents must sign)

TRINITAS SECONDARY DOCTRINE POLICY

The objective of the Secondary Doctrine Policy is to establish the limits of doctrinal teaching at the Trinitas Study Center. Secondary doctrine is defined as doctrinal issues which are not addressed in the Trinitas Statement of Faith.

This policy applies to all tutors in their capacity as tutors at the Study Center.

Guidelines:

1. Classroom discussion of secondary doctrine should be on an informative, objective level. Tutors must be careful not to speak to the students in a manner that would cause offense to the parents.
2. Presentation of all sides of an issue is encouraged.
3. The tutor should encourage the students to follow up any questions they have with their parents and pastor.

STUDENT RULES OF CONDUCT

This is the basic code of conduct the Study Center requires all students to obey.

1. Students are expected to cooperate with basic Christian Standards of behavior and conversation. For example: students must speak honestly, respect their peers and submit to authority.
2. It is expected that students will work diligently, participate in class discussions and concentrate on their work while in school.
3. Students recognize that they are to be held responsible for their conduct, both in action and attitude, by their parents, tutors and those in authority at the Study Center.
4. Prompt and cheerful obedience is expected. Talking back or arguing with tutors or staff is not permitted. Clowning around and other forms of disruptive class behavior are prohibited.
5. Students are expected to treat one another with kindness and respect. Teasing, criticizing, name-calling and other forms of verbal or physical abuse are not permitted.
6. Public displays of affection in the context of boy/girl relationships are not permitted at the Study Center. Jokes and teasing on this subject are not permitted.
7. Students must comply with the dress code in all respects.
8. No eating and drinking is permitted during class time (except when a student has back-to-back classes with no lunch period).
9. No gum, games, knives, or electronic musical devices are permitted inside the Study Center.
10. Cell phone use is limited to emergency situations or as otherwise approved by the tutor. Cell phones are not to be used during class time, between classes, or during study hall. Cell phones must remain in backpacks.
11. Computers can be used during study hall for curriculum and study use only (no games or internet).
12. Electronics violations (musical devices, games, cell phone use, misuse of computers) will result in the device being placed on the Coordinator's desk for the duration of the Study Center day.
13. Study halls are to be quiet for study. Students who don't desire to study may sign out & leave within 5 minutes of the beginning of the period and not return till the last 5 minutes of the period.
14. Students are expected to be aware of and to avoid the off-limits areas of the building/grounds and to treat all of the Study Center's materials and facilities with respect and care.
15. Each family is liable for lost or damaged items.
16. Students accept responsibility to complete all homework assignments in a timely manner. Any missed work due to absences should be completed in a timely manner as set forth in the Attendance Policy.
17. Students are expected to arrive on time for class. A penalty in the classroom participation grade will be given each time a student is late.

_____	_____
Parent's signature indicates parental review with student.	Date
_____	_____
Student's signature	Date

STUDENT DRESS CODE

This is the dress code expected of all Study Center students.

There is no single style or form of attire (either for men or for women) that is considered to be “the only” biblical style. At the Study Center, we do not intend to imply our rules are the only right way. Nonetheless, we are fully aware that many contemporary styles do violate biblical principles. We also believe the way we dress affects our inner attitudes. The individual who dresses with care will also exercise care in other areas of life.

1. The Study Center asks that students not wear tight-fitting clothes (such as spandex or close-fitting jeans, skirts, etc.) or ones generally revealing in the way they fit. No tights can be worn as pants.
2. The Study Center requires dresses, skirts, culottes, or skorts be no shorter than three inches above the knee when the student is sitting. This includes any slits that may be in the garment. There are no exceptions with the length of dresses, skirts, culottes, skorts, or shorts when wearing leggings or tights.
3. Shorts, as with dresses and skirts, may not be shorter than three inches above the knee when the student is sitting. Shorts need to be hemmed. No cut-offs are allowed.
4. Clothes need to fit so that the stomach and back are covered at all times.
5. The “slag” or “droop” look is prohibited. Therefore, pants may not be worn below the hips, and underwear may not be exposed. Purposefully oversized and baggy clothing may not be worn.
6. Jeans and other pants need to be clean and free of holes and frays.
7. Clothing may not have inappropriate or offensive language, pictures, or statements contrary to Study Center standards. Pants, shorts, or skirts with language or pictures on the seat are not permitted.
8. Girls:
 - Tops may be worn untucked, provided they are hip length.
 - Necklines are not to be so low that they are immodest--no cleavage showing.
 - No tank tops or spaghetti straps are permitted--no bra straps showing .
9. Boys may not wear earrings or necklaces. Hats need to be removed inside the building.
10. Body piercing or tattoos are not permitted (with the exception of girls' pierced ears).
11. Students are expected to arrive ready for class with tidy and clean clothes, brushed teeth, combed hair, and clean hands, fingernails, etc.
12. Any type of sneaker or street shoe is acceptable. Shoestrings need to be tied.
13. Students may not wear sweat pants or wind suits.

_____ Parent's signature indicates parental review with student.	_____ Date
_____ Student's signature	_____ Date

WAIVER / MEDICAL

I/We understand the nature of these classes and their activities, and with such knowledge I/we voluntarily release the host church and the board members of the Trinitas Study Center and their representatives, agents, employees (including tutors) from any and all liability related to the activities of this program. I/We understand that, in the event that medical attention is required, the Trinitas Study Center will make all reasonable efforts to contact me/us. However, if I/we cannot be contacted, I/we give my/our permission to the Study Center to secure the services of a licensed physician to provide the necessary treatment including: anesthesia, surgery, medication, and intravenous (IV) for my child/children.

 Student #1 Name

 Student #2 Name

 Father's Home Phone #

 Father's Work Phone #

 Father's Cell Phone #

 Mother's Home Phone #

 Mother's Work Phone #

 Mother's Cell Phone #

Emergency Phone # (relative, neighbor, friend) _____

 Student's Personal Physician: Name & Phone

 Insurance Company

 Insurance Co. Address

 Policy # or Group #

 Student #1 Allergies/Medications/Medical Condition

 Student #2 Allergies/Medications/Medical Condition

 Signature of Father

 Date

 Signature of Mother

 Date

 Print Name of Father

 Print Name of Mother

WAIVER / PERMISSIONS

Programs: I give permission for participation in all scheduled field trips, program practices, and study center- related off-site activities with the Trinitas Study Center. Specific details regarding each individual activity will be provided beforehand for all those involved. I understand that the standards of conduct and dress apply to all activities unless the administrator specifically indicates otherwise, or the activity necessitates a change.

Student #1 Name

Student #2 Name

All Activities Allowed YES NO

All Activities Allowed YES NO

Public Print Media: I give permission to the Trinitas Study Center to publish my child's photo and study center affiliation obtained during a study center-sponsored activity or event in any form of public print media (e.g. newspaper, newsletter, fundraising, etc.) pertaining to our study center.

I give permission YES NO

I give permission YES NO

My child's name YES NO
may be used

My child's name YES NO
may be used

Website: Trinitas Study Center will **NOT** use the student's name in association with his/her image on the study center's website. I give permission to the Trinitas Study Center to use my child's image on the Study Center's website.

I give permission YES NO

I give permission YES NO

Signature of a Parent

Date

2016-2017 COURSE PRICING

“Full Track” Discounted Pricing for 5 or more classes per student (excluding ½ credit classes):
5th class is ½ off. **Example:** History, Literature, Spanish I, Biology, Algebra = \$1,800

Class	Cost per Yr	√ If Interested	Student Names
Medieval & Early Modern History (1 credit)	\$400		
Medieval & Early Modern Literature (1 credit)	\$400		
Introduction to Composition (1 credit)	\$400		
Writing in the Classical Tradition (1 credit)	\$400		
Rhetoric 1 (1 credit)	\$400		
Physical Science with Lab (1 credit)	\$400		
Biology with Lab (1 credit)	\$400		
Chemistry with Lab (1 credit)	\$400		
Physics with Lab (1 credit)	\$400		
Algebra I (1 credit)	\$400		
Geometry (1 credit)	\$400		
Algebra 2 (1 credit)	\$400		
*Trigonometry/Pre-Calculus (1 credit)	*\$500		
Spanish 1 (1 credit)	\$400		
Spanish 2 (1 credit)	\$400		
Art-Clay Building (once week, ½ credit)	\$200		
Chamber Choir (extra-curricular) billing at a later date	\$40		
Theatre Production (extra-curricular) billing at a later date	\$75		
** Archery (extra-curricular) billing at a later date	\$30		

* Trigonometry/Pre-Calculus will meet for 1 ½ hours on both Tuesday and Thursday

** Archery meets twice a week for the month of December at GCCA. (Either Tues/Thurs or Mon/Wed)

Classrooms are located at: Covenant Orthodox Presbyterian Church, 140 East Poplar St., GC